

INSTRUCTIONS

Installing - Removing **Lippert** (style B) Snap / Press frames and install new glass

Suggestion - Install with two (2) persons

Note: We have divided the Door Window Kit Installation process into 2 steps

#1 - Removing frame and replacing glass (this sheet).

#2 - Installing CloZures Shutter, and control lever. (Instructions Included)

BEFORE YOU PROCEED

Open carton, remove and inspect all parts and supplies, and preview instruction sheets.

Step #1 Gather the following tools and supplies needed for installation.

- Replacement glass
- Plastic putty knife
- Weather Stripping
- Duct Tape
- 16 frame removal clips
- Tape measure / ruler



Step #2 If you are only replacing the frosted glass the exterior frame will **NOT** need to be removed. Place duct tape around the 4 outer edges of external frame.



Step #3 Using only 4 of the 16 provided frame release clips, insert clips into 4 (initial) easy to locate slot positions.

On all 4 sides of internal frame, locate the slots which are in the exact middle of frame. Insert clips into these 4 slots.



Step #4

Important Hint - On the inside frame you will be inserting release clips into a total of 16 slots. 4 clips are already installed. It is critical that you properly insert all 16 clips into their precise location, otherwise you will not be able to remove the frame. These slots are small and can be hard to locate, so follow instructions carefully.

When finished, a total of 16 frame removal clips will be used. 3 clips on the top and bottom, and 5 clips on each side.



Trouble locating the slots?

Measuring from the middle clip positions, locate slots $5\frac{1}{4}$ " from center on bottom and top.

On each side, slots will be located in increments of $4\frac{3}{4}$ " from center

Step #5 - Separate interior frame from door by inserting putty knife between interior frame and door. A second person may need to hold glass in place while frame is being removed. Remove frame and 16 clips.

Step #6 - From exterior, remove glass by inserting putty knife between glass and exterior frame. With a second person's assistance, push glass to inside of door.



Step #7 - If needed remove (with putty knife) weather stripping. Clean surface and replace with new.

Step #8 - Insert new glass into the exterior frame by seating it against the positioners in the frame.

Step #9 - While one person holds the exterior frame and glass against the door, the other person snaps the interior frame into the exterior frame. Press firmly together making sure all 16 locking pints click into place. If needed tap with a rubber mallet to make sure the gap between the door and frame is completely compressed.

Need Help? Have questions?
Call 800-877-4797 / 972-380-8724

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